

Consumer Advisory Group Role Description



**NeuroEndocrine
Cancer Australia**

Champions for early diagnosis and a cure

POSITION TITLE: Consumer Advisory Group Member
REPORTS TO: CEO and NET Patient Support Nurse
EMPLOYMENT BASIS: VOLUNTEER
EMPLOYMENT STATUS: Term of two years (maximum three terms)
DATE REVIEWED: June 2020

CONTEXT

The Consumer Advisory Group (CAG) functions as a consumer representative voice for people who have been affected by NETs. Through members working together, the CAG provides a mechanism for the consumer voice to be addressed, with the overall goal of providing better services and outcomes for people and communities affected by NETs.

KEY RESPONSIBILITIES

- Contribute to the effective functioning of the CAG through active participation in meetings and in other related communications via email and Facebook (including reading and other preparation as required and following up on actions identified in a timely way)
- Respond to requests for contributions, according to individual skill and experiences
- To undertake all background reading, attend training or seminars and participate in other development activities to support full and active participation in this role
- To be conscious of issues of diversity and representation and actively consider broader views – understanding and being conscious of the nature and limits of your specific personal experience and point of view and to consider a diversity of consumer needs and interests beyond these limits (this may extend to identifying key questions to be answered or population groups whose needs and interests require further understanding/exploration).

PERSONAL QUALITIES AND ATTRIBUTES

- Personal experience of NETs, either as a person affected as a patient, carer or family member
- Understanding of the aims and philosophy of NeuroEndocrine Cancer Australia.
- A passion for improving outcomes for communities affected by NETs
- Ability to work with people from diverse backgrounds and experiences
- Ability to describe NETs, and the impact of a NET diagnosis, in lay terms
- Ability to raise awareness via social networks (online and offline)
- An awareness of current issues concerning NET patients such as fair and equitable access to treatments and diagnostic tests, research and supportive care etc.
- Have well developed interpersonal skills including the ability to work as part of a team
- Ability to build good working relationships with team members and other stakeholders
- Honest
- Empathetic
- Flexible

CONDITIONS

Volunteers are required to agree to and sign NeuroEndocrine Cancer Australia Volunteer Agreement

Volunteer Signature: _____ Date: _____

Volunteer Name: _____

CEO Signature: _____ Date: _____

CEO Name: _____